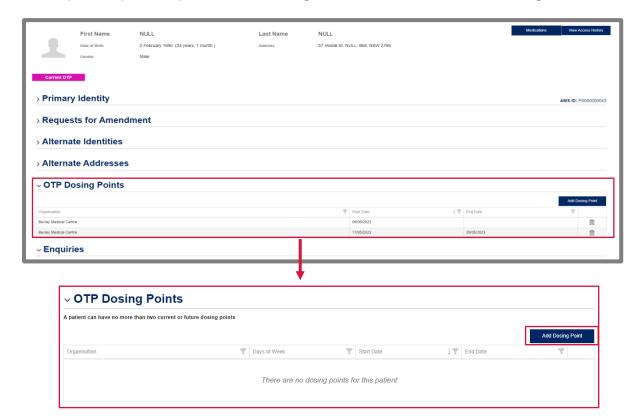# SafeScript NSW

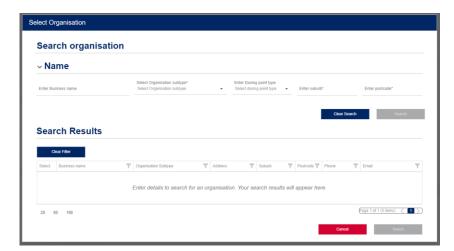# Manage a Patient's Opioid Treatment Program (OTP) Dosing Points

If a patient has a history of being on the Opioid Treatment Program, this section displays their current and/or past dosing points.

A patient can have a maximum of **two** current (or future) dosing points.

1. On the patient's profile, expand the **OTP Dosing Points** section, then click **Add Dosing Point**.
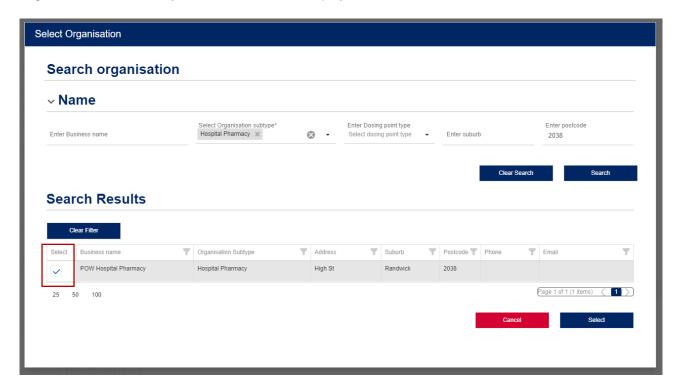

The **Select Organisation** pop-up is displayed.

2. To search for an organisation, enter or select the following details, then click **Search**:

- Either the **Suburb**, the **Postcode**, or both (optional)
- All or part of the **Business name** (required)

Organisations that match your search terms are displayed in the **Search Results.**

3. If the organisation you want to select is displayed, tick the checkbox next to it, then click **Select.**
4. The dosing point will now appear under **OTP Dosing Points**.

5. The dosing point start date will be automatically set to *today's* date.
   - To set the start date in the future, click into the record BEFORE saving
   - Update the start date to the appropriate date and click Ok
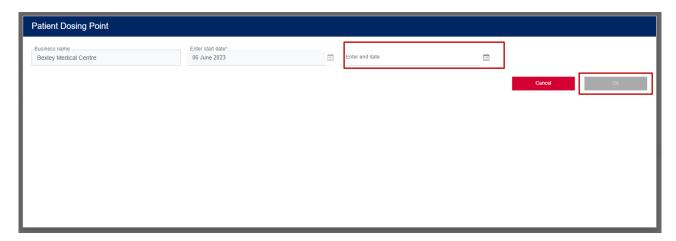6. Scroll down and Click Save on the patient profile

SafeScript NSW

To Change a Dosing Point

If you need to change a dosing point for a patient go to the patient profile screen.

1.   Expand the **OTP Dosing Points** section and select the dosing point you want to end.

2.   Click into the Dosing Point and enter an **end date**. Click **Ok**.

3.   Follow the above process to add the new dosing point.
4.   Click Save at the bottom of the patient profile.